

**Frederick National Laboratory  
for Cancer Research**

*sponsored by the National Cancer Institute*

Vaccine, Immunity and Cancer Program

**Serology Material Request Form**

**1. Date of Request:** (MM/DD/YYYY)

**2. Company / Organization:**

**3. Requestor:** (Full First Name, Last Name)

**4. MTA Executed:**                      Yes                      No

**5. Material Requested:** (Select, or enter below)

| Requested (x) | Material Description               |
|---------------|------------------------------------|
|               | Human SARS-CoV-2 Serology Standard |
|               | HPV Serology – Reference Standard  |
|               | HPV Serology – Proficiency Panel   |
|               | Other:                             |
|               | Other:                             |

**6. Description of Intended Use:** (500 words or less) (Define assay type, scope of project, etc.)

Verify current version prior to use. Use of a superseded or obsolete document is prohibited.  
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**7. Shipment POC:**

Name: (Full First Name, Last Name)

Phone Number:

Email Address:

**8. Shipping Address:**

**9. FedEx Account Number:**

**10. Requestor Signature**

Submit completed request form to [SSNCCbiospecimens@nih.gov](mailto:SSNCCbiospecimens@nih.gov).  
Include "HSL\_GL\_023" and the target (e.g., "HPV" or "COVID") in the subject line.

For technical questions, please contact [SSNCCbiospecimens@nih.gov](mailto:SSNCCbiospecimens@nih.gov) and add "Questions" to the subject line.

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| VIC Serology Laboratory Internal Use Only  |  |
|--|--|
| Assigned Request ID Number:  | REQ  |
| Request form completed correctly?  | <input type="checkbox"/> Yes <input type="checkbox"/> No         |
| MTA Executed?  | <input type="checkbox"/> Yes <input type="checkbox"/> No         |
| Request Disposition:   | <input type="checkbox"/> Proceed <input type="checkbox"/> Reject |
| Rejection Reason:  | <input type="checkbox"/> N/A                                     |
| Biospecimen Liaison Signature/date:  |  |
| VIC Serology Approval Signatures <input type="checkbox"/> N/A Section, request rejected by Biospecimen Liaison |  |
| Amount of Material Approved:   |  |
| Human SARS-CoV-2 Serology Standard   | <input type="checkbox"/> N/A                                     |
| HPV Serology – Reference Standard  | <input type="checkbox"/> N/A                                     |
| HPV Serology – Proficiency Panel   | <input type="checkbox"/> N/A                                     |
| Other:   | <input type="checkbox"/> N/A                                     |
| Other:   | <input type="checkbox"/> N/A                                     |
| Signature/date:  | <input type="checkbox"/> Approve <input type="checkbox"/> Reject |
| Signature/date:  | <input type="checkbox"/> Approve <input type="checkbox"/> Reject |

VIC Reviewers notify the Biospecimen Liaison review is complete.

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